

# Banquet Regulations

## (1/2)

Disney Ambassador® Hotel, Tokyo DisneySea Hotel MiraCosta®, and Tokyo Disneyland® Hotel (hereinafter referred to collectively as “the Hotel”) have established the following Regulations on the use of banquet rooms. We kindly ask for your understanding. Matters not provided for herein shall be governed by laws and ordinances or generally established customs.

### ■ Conclusion of the Contract

The Contract conclusion date shall be the date on which the “Guidance Documents” are issued by the Hotel following an application to secure a banquet, etc. by the Customer.

### ■ Payment

- The final estimate amount provided by the hotel (hereinafter referred to as the “cost of the banquet, etc.”) shall be paid in full, in cash or by bank transfer, at least seven days before the date of the banquet, etc.
- If the payment has not been received by the adjustment date stipulated at the time of application, a late payment charge will be applied.

### ■ Additional Costs Added After Payment

Any additional costs incurred after the cost of the banquet, etc. has been paid should be paid in cash or by bank transfer within 30 days from the date of the banquet, etc. Please note that if a surplus arises after paying the cost of the banquet, etc., this will be refunded quickly following adjustment after the banquet, etc.

### ■ Banquet Room Cost and Additional Room Cost

The usage time of the banquet room includes the entire period from setup to takedown. In addition to the designated room cost for the usage time agreed upon in advance with the relevant contact at the Hotel (hereinafter referred to as “the contracted time”), if the contracted time is exceeded, the designated additional room cost will also be charged. However, please note that we may be unable to accommodate extensions over the contracted time if another party is due to use the room after you.

### ■ Confirming the Number of Paying Guests

Please inform the relevant contact at the Hotel of the number of Guests requiring food, etc. (hereinafter referred to as “number of paying Guests”) before midday three days before the date of the banquet, etc. After that, since all arrangements will have been completed at that point, even if the number of Guests decreases, you will still be charged for the entire number of paying Guests.

### ■ Cancellation and Date Amendment Fee

If you wish to cancel or change the date of a banquet, etc. for which a contract has already been concluded, you will be required to pay the following cancellation or date amendment fee.

- Up to 121 days before the date of the banquet, etc.  
Cancellation fee: Actual expenses incurred for both banquets and conferences.  
Date amendment fee: Actual expenses incurred for both banquets and conferences.
- Between 120 and 61 days before the date of the banquet, etc.  
Cancellation fee: 30% of the cost of the banquet, etc. and actual expenses incurred for banquets; 30% of the conference room cost for the contracted time and actual expenses incurred for conferences.  
Date amendment fee: 20% of the cost of the banquet, etc. and actual expenses incurred for banquets; 20% of the conference room cost for the contracted time and actual expenses incurred for conferences.

- Between 60 and 31 days before the date of the banquet, etc.  
Cancellation fee: 40% of the cost of the banquet, etc. and actual expenses incurred for banquets; 40% of the conference room cost for the contracted time and actual expenses incurred for conferences.  
Date amendment fee: 30% of the cost of the banquet, etc. and actual expenses incurred for banquets; 30% of the conference room cost for the contracted time and actual expenses incurred for conferences.
- Between 30 and 16 days before the date of the banquet, etc.  
Cancellation fee: 60% of the cost of the banquet, etc. and actual expenses incurred for both banquets and conferences.  
Date amendment fee: 50% of the cost of the banquet, etc. and actual expenses incurred for both banquets and conferences.
- Between 15 and two days before the date of the banquet, etc.  
Cancellation fee: 80% of the cost of the banquet, etc. and actual expenses incurred for both banquets and conferences.  
Date amendment fee: 70% of the cost of the banquet, etc. and actual expenses incurred for both banquets and conferences.
- Cancellation or amendment fee on the day before or the day of the banquet, etc.  
Full cost of the banquet, etc. for both banquets and conferences.

- About the cost of the banquet, etc.

If the cost of food and drinks is unconfirmed, this will be calculated at the basic rate of 10,000 yen per Guest.

- Regarding programs featuring Disney Characters appearances, you will be required to pay the cancellation fee specified in the guidance for each program (provided separately).

### ■ Use of Parking Areas

- Guests attending the banquet, etc. who wish to use the parking area may park free of charge for up to three hours. After three hours, Guests will be required to pay the parking charges.
- Guests who wish to use a parking area provided at Tokyo Disneyland or Tokyo DisneySea (hereinafter referred to as “the Parks”) rather than the Hotel parking area will be required to pay the relevant parking charges.
- Driving under the influence of alcohol is prohibited by law. Guests who plan to drink alcohol should not travel to the Hotel by car.

### ■ Arranging Decorations and/or Entertainment

The Hotel will entrust the arrangement of components such as decorations, sound, lighting, entertainment, and banquet companions to its designated contractors. We ask that you refrain from hiring contractors other than those designated by the Hotel. Where this cannot be avoided, please consult with the relevant contact at the Hotel. (Please do not hire contractors directly without first obtaining permission from the Hotel.)

### For reservations or inquiries

Disney Ambassador Hotel Banquet Section

Tokyo DisneySea Hotel MiraCosta Banquet Section

Tokyo Disneyland Hotel Banquet Section

TEL:047-305-2654

TEL:047-305-2754

TEL:047-305-2854

FAX:047-305-2674

FAX:047-305-2774

FAX:047-305-2874

9:00 a.m. to 7:00 p.m.

Saturdays, Sundays, and national holidays: 10:00 a.m. to 6:00 p.m.

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9:00 a.m. to 7:00 p.m.

- The above times are subject to change during the year-end and New Year holidays.

# Banquet Regulations

## (2/2)

### ■ Request to Directly Hired Contractors

Contractors hired directly by the Customer with the consent of the Hotel must follow the instructions issued by the hotel, and consider aspects such as aesthetics and flow lines in the Hotel, when carrying in/out equipment and arranging locations for components such as decorations and entertainment related to the banquet, etc. and when arranging the sizes, mounting methods, and locations of signs and other installations.

### ■ Payment of Damages

The Customer and all relevant parties (including Guests of the banquet, etc. and contractors hired directly by the Customer) must take proper care to ensure that no facilities or equipment at the Hotel are damaged. In the unlikely event that something is broken or damaged, the Hotel will issue a request for that item to be repaired, following which the customer must quickly repair the damaged item or pay compensation for the damage (including compensation for business suspension).

### ■ Prohibitions

The following matters are prohibited. Thank you for your understanding.

- Bringing in dogs—except assistance dogs (guide dog for blind/deaf and similar assistance dogs for physically handicapped) —cats, small birds, or any other pets or domestic animals
- Bringing in explosive or flammable items
- Brining in items that emit a foul odor
- Relocating, damaging, or soiling equipment, etc.
- Use of the venue other than for the stated purpose of use
- Consumption of alcohol by persons under the age of 20
- Behavior that is contrary to public order and morals or causes a nuisance to other customers
- Making audio or video recordings of the proceedings of the banquet, etc. or posting images on the Internet, etc. for business purposes without the permission of the Hotel. (This also includes cases where private video or audio recordings are posted on the Internet, etc. for business purposes without permission.)
- Any other behavior that is prohibited by laws and ordinances

### ■ Refusal of Applications

The Hotel will refuse applications for banquets, etc. in any of the circumstances listed below.

- If the person submitting the application for a banquet, etc. or a person who is due to attend the banquet, etc. falls under any of the following grounds:
  - Designated organized crime groups as defined by the Act on Prevention of Unjust Acts by Organized Crime Group Members (Act No. 77 of 1991), members of designated organized crime groups, persons associated such groups, and any other antisocial forces (hereinafter referred to as “organized crime groups”)
  - Businesses or other organizations, and their members, whose business activities are controlled by organized crime groups
  - Businesses in which persons affiliated with organized crime groups serve as directors, or their members
  - Persons who are likely to behave in a way that violates laws and ordinances or public order and morals

- When a person behaves in a way that causes a severe nuisance to other Guests at the Hotel
- When a person is violent, intimidating, threatening, or makes overbearing unreasonable demands toward the Hotel or employees of the Hotel or makes a request that exceeds rational expectations, or when a person is deemed to have behaved in such a way in the past.
- When a person violates the Banquet Regulations (includes cases where the Hotel deems that there is a danger of violation)
- When it is expected that the organizer or Guests of the banquet may be subject to protest activities or harassment on the day of the banquet and the Hotels deems that this will cause a nuisance to other Guests or the nearby area.
- When the Hotel deems the intended use of the Hotel to be unacceptable

### ■ Cancellation of the Contract

In the following circumstances, even if a Contract for a banquet, etc. has already been concluded, the Hotel may cancel that Contract:

- When the Hotel banquet room cannot be used due to a natural disaster, breakdown or failure of a facility, or any other unavoidable reason
- When the Hotel deems that a matter has arisen that corresponds to the provisions in the previous section on the Refusal of Applications.
- When payment has not been received by the designated date after the invoice for the cost of the banquet, etc. has been issued

### ■ Other Matters

- The Hotels are operated in accordance with the Guidelines on the Rules and Regulations of the Walt Disney Company, under license from Disney Enterprises, Inc. in the United States. Therefore, please note that we may be unable to fulfil the wishes of our Guests in relation to the use of Disney Characters.
- Regarding programs featuring Disney Characters appearances, please see the guidance for each program (provided separately).
- If you wish to hold a performance that includes percussion instruments, such as large drums, at the banquet, etc., please consult with the relevant contact at the Hotel in advance, since the performance is likely to effect other facilities.
- Please be aware that the buildings, trees and plants, decorative items, and furnishings at the Hotel may be changed without warning due to the conservation, maintenance, or management of the facilities and landscapes.
- Please also note that if any of the following circumstances, an announcement may be broadcast throughout the hotel, and the proceedings of the Banquet, etc. may be interrupted or suspended.
  - In the event of an earthquake that produces strong tremors
  - In the event that the nationwide warning system (J-alert) broadcasts an alert
  - In the event that a fire alarm installed in the Hotel in accordance with the Fire Service Act detects smoke due to a fire or other reasons
  - Where the Hotel or Park deems it necessary in order to ensure the safety of Guests
- The Hotel shall accept no gratuities in addition to the designated cost.

January 1, 2018

Milial Resort Hotels Co., Ltd.

### For reservations or inquiries

Disney Ambassador Hotel Banquet Section

TEL:047-305-2654

FAX:047-305-2674

9:00 a.m. to 7:00 p.m.

Tokyo DisneySea Hotel MiraCosta Banquet Section

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FAX:047-305-2774

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Tokyo Disneyland Hotel Banquet Section

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